UAB RADIO PAGING

101 Medical Towers Bldg, 1717 11th Avenue South, Zip 4410- Phone:205-934-2599

www.paging@uab.edu

Pager Service Request Form

For UAB Radio Paging Office Use ONLY!

Pager No.	Serial No.	Cap Code	Date Entered
Date Issued	**Model No.**	**Group No.**	**Date Sent to Call Ctr**

Instructions: 1. To **Request New Pager** or Alaphamate, Complete Section 1 with Appropriate Signatures

TYPE OR PRINT 2. To **Change Assignment** or **Transfer** Pager, Complete Section 1 for New User & Section 2 for Previous User

3. Submit Form to **FAX: 975-6214** or **E-mail: paging@uab.edu.** You will be Called when Pager is Ready for Pick Up

Section 1

Request For: ☐ **New Pager** ☐ **Assignment Change** ☐ **Account Change (Internal)** ☐ **Dept/Div Transfer**

☐ **Alphamate (Keyboard Device to Page Via - Modem Line Needed)**

UAB Act String:_____ **Dept**:_____

HSF Act:_____ Div:_____

User Name:_____ Alias/Nickname:_____

Last **First** **MI**

User **Title**:_____ Employee or Blazer **ID**:_____

Campus Address:_____ Phone:_____

Bldg Abbrev (i.e. AB, NP, LHRB) Room Campus Home or Cell

GROUP Needed (if applicable) (i.e. Code 10, Diversion, etc.):_____

List PAGER on Web Site (www.paging.uab.edu)? ☐ YES ☐ NO

READ CAREFULLY!

It is understood that due care must be exercised in the pagers use; Damage or Loss of Pager will result in a $100 charge & will be reported immediately to UAB Radio Paging at 934-2599. Upon termination of employment, the pager will not be taken but returned to Radio Paging at 101 Medical Towers Bldg, 1717 11th Avenue South. NOTE: Assistance with OUTSIDE Pager issues is available from Radio Paging's office, 101 Medical Towers Bldg, MON-FRI, 8:00 a.m.-5:00 p.m. ONLY; NO assistance is available after hours.

_____ _____

User's Signature **Financial Signature (Unsigned Request will not be Processed)**

_____

Financial Name **(PRINTED)** & Extension

Contact Person for Pager Pickup: _____

Name E-mail or Phone Number

Section 2

Previous User:_____ Employee I.D.: _____

Pager No.:_____ Effective Date of Change:_____

NOTE: ACCOUNT Changes May be Done Via E-mail to paging@uab.edu or Memo Faxed to 975-6214

Additional Paging Services:

1. Web Paging
2. Web Group/Scheduled Paging- email callcenter@uabmc.edu
4. E-Paging-Call 4-2599
5. Same Pager # Loaners (MT 101 & GSB 490)

Other Services:

1. FCC Licensing
2. Two-Way Radio Systems
3. Southern LINC